

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
FEBRUARY 20, 2003**

PRESENT: Crystal Berg, Jennifer Borup, George Kamps, and Douglas Knight

EXCUSED: None

STAFF PRESENT: Mary Forseth, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Program Assistant; DOE and other Staff

GUESTS: Joanne Barndt, UW-Milwaukee School of Social Welfare; Marc Herstand, NASW; Gail Johnson, NASW-UW-Milwaukee; Carol Thomas, Winnebago Mental Health Institute; and Mary J. Fries, Winnebago Mental Health Institute

CALL TO ORDER

George Kamps called the meeting to order at 9:08 a.m. A quorum of four members was present.

AGENDA

Addendum to the Agenda:

- Add Screening Panel Report after Administrative Report
- Under Item L: Add Correspondence Thomas O'Connor from MPA.
- Under Other Section Business: Add PC Multiple Levels of Licensure

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF JANUARY 30, 2003

Amendments to the Minutes:

- Page 2, Under Administrative Report: Change "Welsh" to "Walsh".

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Deputy Secretary Mary Schlaefter attended the Section meeting to introduce herself and briefly shared some information regarding the Department's budget and future goals. The Section inquired about the status of the appointments to board member vacancies. The Section shared with Ms. Schlaefter that a letter of support regarding the reappointment of Mary Jo Walsh was sent to the Governor.

SCREENING PANEL REPORT

The Screening Panel looked at four cases. One was closed for no violation, one needed additional information, and two had cases opened.

PRESENTATION OF PROPOSED STIPULATION

There were no proposed stipulations to be presented before the Section.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

The Section noted the report. John Schweitzer, Legal Counsel reviewed the Administrative Rules pending at this time.

REVIEW DRAFT LANGUAGE REGARDING FOREIGN DEGREE

John Schweitzer made the revisions identified at the last Section meeting and has forwarded the Scope Statement regarding foreign degree. No action by the Section is needed at this time.

DISCUSSION REGARDING STATUTORY CHANGES PERTAINING TO SWTC

John Schweitzer, Legal Counsel is working with Chris Klein regarding statutory changes pertaining to SWTC in areas of Training Certificates and Bachelor Degree as minimum requirement, course work done before a training certificate is acquired; and to allow alternative ways to qualify for ICSW level. Attorney Schweitzer will update the Section at the next meeting.

DISCUSSION AND REVIEW OF TEMPORARY PERMITS

The Section continued discussion regarding temporary permits. John Schweitzer will have a Scope Statement for the next Section meeting.

REVIEW SILVER LAKE COLLEGE UPDATED SYLLABI

The Section reviewed and discussed the Silver Lake College updated syllabi.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to accept the updated syllabi from Silver Lake College and approve as a training certificate policy course. . Motion carried unanimously.

John Schweitzer, Legal Counsel will ensure a letter is sent to notify Silver Lake of this approval. Jennifer Borup will update the list of approved courses for the next Section meeting.

DISCUSSION REGARDING LANGUAGE PERTAINING TO HARDSHIP AND STOPPING THE SWTC – JENNIFER BORUP

Jennifer Borup is working on developing boundary language and criteria for hardship and stopping time. This was tabled to the next Section meeting.

DISCUSSION REGARDING WHETHER OR NOT SOCIAL WORKERS CAN USE WISACWIS TRAINING FOR CEH'S

The Section discussed the WiSACWIS training.

DISCUSSION REGARDING ACTIVELY SUPPORTING NASW'S PROPOSAL #2

The Section discussed the recommendations from the February 19, 2003 MFTPCSW Joint Board meeting. It was indicated that Representative Underheim had requested that DRL and DHFS meet and come to some agreement on the AODA issue and the outpatient clinics. The Section supports the Joint Boards recommendations.

The Section suggested the Chair look at setting up a possible meeting with Secretary Strong-Hill to discuss the ramifications of Act 80 on DRL and other agencies and the interpretation of Act 80 regarding outpatient clinics and ICSW licensure. The initial step will be to send a letter to Secretary Strong-Hill outlining some relevant information prior to the scheduling of this meeting.

DISCUSSION REGARDING KNOWLEDGE AND USE OF DSM IV, ROLE IN DIAGNOSIS

This topic was discussed by the Section. A list of some specific questions were identified and will be revised on an ongoing basis as needed.

THE PACT MODEL – DEBRA ALLNESS

Debra Allness attended the Section meeting to discuss the Pact Model. The Section inquired if Ms. Allness could provide some good examples, such as a copy of an assessment, the treatment plan associated with that assessment and the clinical notes. Ms. Allness expressed some of these examples could be provided to the Section. Ms. Allness informed the Section she would be sending some additional information regarding upcoming sessions and encouraged the Section to attend.

DISCUSSION REGARDING HOW TO DEVELOP LIST OF STATES THAT DON'T HAVE EQUIVALENT PROVISIONS FOR CLINICAL LICENSE

The Section agreed that developing a checklist to address equivalent provisions for clinical licensure would be helpful and Jennifer Borup will be working on this project.

REVIEW DRAFT OF SW BROCHURE

The Section reviewed the latest draft of the Social Worker brochure. Suggestions for changes were shared with John Schweitzer, Legal Counsel.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to approve the social worker brochure with changes indicated at today's meeting. Motion carried unanimously.

DISCUSSION REGARDING E-THERAPY

The Section discussed E-Therapy issues and John Schweitzer, Legal Counsel will provide draft language regarding rules of practice if doing e-therapy.

REVIEW OF CORRESPONDENCE AND PHONE INQUIRIES BY LEGAL COUNSEL

Informational. John Schweitzer, Legal Counsel will respond.

SPEAKING ENGAGEMENTS AND TRAVEL REQUESTS

There were no Section speaking engagements requested.

The ASWB has new board member training coming up. Jennifer Borup is following up on holding a slot for the new board member training.

VISITOR COMMENTS

Informational.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, deliberate on administrative warnings; deliberate on hearings for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Crystal Berg-yes; Jennifer Borup-yes; George Kamps-yes, Douglas Knight-yes. Motion carried unanimously.

Open Session recessed at 12:26 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 2:38 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to reconfirm all actions from closed session. Motion carried unanimously.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

APPLICATIONS – LICENSED CLINICAL SOCIAL WORKERS

APPROVED FOR EXAM

BERTSCH, JODI-EXAM-approved
HAJDASZ, CAROL-EXAM-approve
O'ROURKE, JANICE- EXAM-approved
PETERS, CHRISTOPHER- EXAM-approved
SCHUETTE, MINDY -EXAM-approved
SCHWICHTENBERG. RIC-EXAM-approved
STALLWORTH, DAWN-EXAM-approved
STEINBACH, KAREN- EXAM-approved
THEISEN, ANGELA- EXAM-approved

DENIED FOR EXAM

LEWIS, KIMBERLY- EXAM-denied
MEISTER, JULIE- EXAM-denied

APPROVED FOR LICENSURE

MCCONNELL, CYNTHIA- LICENSE-approved

DENIED FOR LICENSURE

None.

MORE INFORMATION NEEDED

CONNOLLY, MICHAEL-LICENSURE-more information

APPLICATIONS – SOCIAL WORKER TRAINING CERTIFICATE

APPROVED FOR EMPLOYMENT

BAUMEISTER, JESSICA-EMPLOYMENT-approved
DILLE, LIESLE-EMPLOYMENT-approved
KASTER ANDAY, SHELLY-EMPLOYMENT-approved

DENIED FOR EMPLOYMENT

None.

APPROVED FOR INTERNSHIP

None.

DENIED FOR INTERNSHIP

None.

APPROVED FOR COURSE(S)

None.

DENIED FOR COURSE(S)

None.

APPROVED FOR DEGREE OR MAJOR

None.

DENIED FOR DEGREE OR MAJOR

CROWE, THOMAS-DEGREE-denied
FALCH, BONNIE-DEGREE-denied

MORE INFORMATION NEEDED

CLARK, TANIA-INTERNSHIP-more information

REQUESTS TO APPEAR

None.

APPLICATIONS – CLINICAL REVIEW FOR MASTER’S PROGRAM

BELZER, STEPHANIE- approved

HEARINGS ON APPLICATIONS

BRANDIE TETZLAFF

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to deny the LCSW application for Brandie Tetzlaff due to her insufficient experience with DSM diagnosis. Ms. Tetzlaff is qualified to apply for CISW. Motion carried unanimously.

MELISSA STEWART

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the LCSW application for Melissa Stewart. Motion carried unanimously.

APPEARANCE AND REVIEW OF APPLICATION

DONNA CHAMBERS

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to grant a training certificate to Donna Chambers. Douglas Knight abstained. Motion carried.

CASE STATUS REPORT

There were no case closings before the Section at this time.

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting.

INFORMATIONAL ITEMS

None.

OTHER SECTION BUSINESS

The Section discussed PC Multiple Levels of Licensure and concerns regarding how to protect the public to ensure that a professional counselor is not practicing beyond their scope of practice. John Schweitzer, Legal Counsel is currently drafting legislation with the PC Section on rule changes regarding the practice of psychotherapy and qualifications required.

The Section wishes to eliminate the ordering of lunch at future meetings unless hot lunch can be provided. The Section will look at other possible alternatives for future lunches.

ADJOURNMENT

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 4:29 p.m.